

MINUTES
Organizational and Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, June 13, 2024 – 9:30 AM

Call to Order/Roll Call

The Meeting was called to order at 9:30 AM with the following in attendance: Mrs. Liz Betz, Mr. Erik Eppers, Mrs. Judy Lowstetter, Mrs. Pat Phipps, and Mrs. Rhea Young.

Also in attendance: Mrs. Terry Graves-Strieter, Superintendent, and Mrs. Kasey Mahaffey, Interim Treasurer.

I. Call to Order/Roll Call for Organizational Meeting – President Erik Eppers presiding

II. Adoption of Agenda

2024-49

Moved by Mrs. Phipps, seconded by Mrs. Young that the Adoption of Agenda be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

III. Approve Minutes of the May 9, 2024, Regular Board Meeting

IV.

2024-50

Moved by Mrs. Lowstetter, seconded by Mrs. Betz that the Minutes of May 9, 2024, Regular Board Meeting be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

V. Open Communications

A. Discussion about visit to Project life and the INC Academy.

VI. Public Participation – N/A

VII. Superintendent's Report

- A. Superintendent Update
Hiring of new staff in areas with need and working on out of county contract with districts.
- B. Brad Kayata, Director of Learning Center Presentation
Slide show with very good information to help learn all the new programs the Learning Center is providing, such as: Clubs, IWA, Chill Zone, and Parent Engagement. Discussed the transition of moving the High School (10-12 grade) to the EMERGE building and the resources the students will be learning.
- C. Strategic Plan Update
- D. Legislative Updates
- E. Facilities Update
Outside work is almost finished up other than the signage.
Will discuss later about roof updates.

VIII. Financial Consent Agenda

To Approve the treasurer's report for the month ending May 31, 2024

Bills Paid May 2024

General Fund "001"	\$1,394,544.00
Local Grants "019"	\$137,747.44
Staff Development "020"	\$0.00
Agency "027"	\$2,355.23
Student Activity "200"	\$-171.76
State Grants "400"	\$31,284.97
Federal Grants "500"	\$64,721.04
Total	\$1,630,480.89

Approve FY24 Final Appropriations, Budget and Estimated Revenue for all Funds

Approve Temporary FY2025 Appropriations for "General Fund"

The Treasurer requests the Board approve Temporary General Fund Appropriations for FY2025 at an amount equal to 25% of FY2024 Expenditures.

Approve Temporary FY2025 Appropriations for "Other Funds"

The Treasurer requests the Board approve Temporary Appropriations for FY2025, For all "Other Funds", for each Fund identified to the Special Cost Center, at an amount equal to FY2024 ending unencumbered fund balance plus carryover encumbrances.

Approve Temporary FY2025 Estimated Revenue for General Fund

The Treasurer requests the Board approve Temporary General Fund Estimated Revenue in the amount of \$12,106,000.00, based upon known contracts of \$11,080,000.00 with the seven Greene County Districts being served and ODE School Foundation estimated at \$1,300,000.00.

Approve Treasurer Report

2024-51

Moved by Mrs. Lowestetter, seconded by Mrs. Betz that the Financial Consent Items 1 be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

IX. Personnel Consent Agenda

The Superintendent recommended the following Personnel Recommendations for approval.

1. Retirements

2. Resignations

- a. Jaclyn Brady, Physical Therapist, resigning effective May 24, 2024

3. Administrator

Traci Womack, Director, revised 3 year contract, from 215 to 220 days, Step 4 Masters+15, Director Salary Schedule, @ \$100,887.11, beginning with the 2024-25 school year

4. Supervisor

Dawn Carl, Supervisor, Revised 2 year contract, 210 days, Step 5, Master's Degree, Supervisor Salary Schedule, @\$87,335.00 for the 2024-2025 school year

Rachel Miller, Supervisor, 1 year contract, 70 days, Step 1, Master's Degree, Supervisor Salary Schedule, @\$26,465.00 for the 2024-2025 school year payable through MHRB funding

Carrie Taylor, Social and Emotional L & D Coordinator, 2 year contract, 183 days, Step 3, Master's Degree, Supervisor Salary Schedule, @\$72,646.64 beginning with the 2024-2025 school year

5. Certified Staff

Granville Bastin, Learning Center Intervention Specialist, 1 year contract, 183 days, Step 10 Masters, Teacher Salary Schedule, @ \$59,999.00 for the 2024-2025 school year, pending BCI/FBI background checks

Lillian McCree, Learning Center Intervention Specialist, Revised 3rd year of 3 year contract, 183 days, Step 20 Masters+30, Teacher Salary Schedule, @77,312.00 for the 2024-2025 school year

Rebecca Eakins, Intervention Specialist, unpaid leave of absence, August 13 - January 1, 2025

2024-2025 Hourly Contract

Melissa Raterman, Audiologist, Step 6, PHD, Audiologist Salary Schedule, \$55.74 per hour by timesheet, up to 15 hours per week payable by timesheet, for the 2024-2025 school year

Additional Hours for the 2023-2024 School Year Extended School Year and PS Evaluations

Beavercreek Extended School Year

Bernice Davis estimated up to 40 hours, payable by timesheet, @ \$54.07 per hour

Linda Markstein estimated up to 20 hours, payable by timesheet, @ \$58.79 per hour

Sima Tavazoie estimated up to 10 hours, payable by timesheet, @ \$63.85 per hour

Beavercreek Preschool Evaluations

Jamison Piatka estimated up to 25 hours, payable by timesheet, @ \$45.83 per hour

Elizabeth Ulrich estimated up to 60 hours, payable by timesheet, @ \$45.83 per hour

Bellbrook Meetings

Kristina Carey estimated up to 2 hours, payable by timesheet, @ \$58.20 per hour

Cedar Cliff Local Schools Extended School Year

Jenna Cain estimated up to 3 Hours, payable by timesheet, @ \$55.21 per hour, to be completed before July 31, 2024

Fairborn Preschool Evaluations

Dawn Koesters estimated up to 8 Hours, payable by timesheet, @ \$58.79 per hour

Greeneview Preschool Evaluations

Karen Reichley estimated up to 20 hours, payable by timesheet, @ \$66.45 per hour

Xenia Community Schools Extended School Year

Jenna Cain estimated up to 18 hours, payable by timesheet, @ \$55.21 per hour, to be completed before July 31, 2024

Non-Teaching Professional Staff

Courtney Borgerding, Mental Health Therapist, 1 year contract, 183 days, Step 6, Non Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$51,339.00 for the 2024-2025 school year

Jaime Hilling, Mental Health Therapist, 3 year contract, 183 days, Step 10, Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$62,639.00 beginning with the 2024-2025 school year

Jennifer Instine, Mental Health Therapist, 1 year contract, 183 days, Step 5, Non Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$50,000.00 for the 2024-2025 school year

Bess Johnson, Mental Health Therapist, 1 year contract, 183 days, Step 10, Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$62,639.00 for the 2024-2025 school year

Audrey Shirk Kessel, Mental Health Therapist, 3 year contract, 183 days, Step 9, Non Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$55,357.00 beginning with the 2024-2025 school year

Kimberly Michaels, Mental Health Therapist, 1 year contract, 183 days, Step 6, Non Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$51,339.00 for the 2024-2025 school year

Allison Mundy, Mental Health Therapist, 1 year contract, 80 days, Step 1, Non Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$19,516.07 for the 2024-2025 school year

Anke Pietsch, Mental Health Therapist, 1 year contract, 117 days, Step 7, Non Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$33,680.02 for the 2024-2025 school year

Amy Selvage, Mental Health Therapist, 1 year contract, 183 days, Step 9, Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$61,159.00 for the 2024-2025 school year

Cassie Svisco, Mental Health Therapist, 1 year contract, 183 days, Step 5, Non Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$50,000.00 for the 2024-2025 school year

Samantha Vanderhoff, Mental Health Therapist & Outreach Consultant, 1 year contract, 184 days, Step 6, Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$56,720.00 for the 2024-2025 school year paid through CHRI Grant

Heidi Wade, Mental Health Therapist, 1 year contract, 183 days, Step 12, Independently Licensed Master's Degree, Credentialed Mental Health Therapist Salary Schedule, @\$65,598.00 for the 2024-2025 school year

Emily Magoteaux, Prevention Specialist, 3 year contract, 183 days, Step 12, Bachelor's Degree, Professional Staff Non-Teaching Salary Schedule, @\$57,646.00 beginning with the 2024-2025 school year payable through MHRB funding

Rachel Miller, Prevention Specialist, 1 year contract, 120 days, Step 11, Master's Degree, Professional Staff Non-Teaching Salary Schedule, @\$40,340.33 for the 2024-2025 school year payable through MHRB funding

Christopher Peck, Prevention Specialist, 1 year contract, 183 days, Step 4, Bachelor's Degree, Professional Staff Non-Teaching Salary Schedule, @\$47,244.00 for the 2024-2025 school year payable through MHRB funding

Amanda Opicka, Truancy Interventionist, 2 year contract, 183 days, Step 12, Bachelor's+15 Degree, Professional Staff Non-Teaching Salary Schedule, @\$59,375.00 beginning with the 2024-2025 school year

Gabrielle West, Truancy Interventionist, 2 year contract, 183 days, Step 3, Master's Degree, Professional Staff Non-Teaching Salary Schedule, @\$50,161.00 beginning with the 2024-2025 school year

Jodi Kulka, IECMH Consultant, 1 year contract, 183 days, Step 17, Masters+30 Degree, Professional Staff Non-Teaching Salary Schedule, @\$72,997.00 beginning with the 2024-2025 school year, payable through grant funding

Melynda Nickles, IECMH Consultant, 2 year contract, 183 days, Step 12, Master's Degree, Professional Staff Non-Teaching Salary Schedule, @\$62,938.00 beginning with the 2024-2025 school year, payable through grant funding

Kelly Schumann, IECMH Consultant, 1 year contract, 183 days, Step 16, Master's Degree, Professional Staff Non-Teaching Salary Schedule, @\$68,617.00 for the 2024-2025 school year, payable through grant funding

Tyla Young, IECMH Consultant, 1 year contract, 183 days, Step 9, Master's Degree, Professional Staff Non-Teaching Salary Schedule, @\$58,679.00 for the 2024-2025 school year, payable through grant funding

Additional Hours for the 2023-2024 school year

Christopher Peck, Mental Health Therapist, up to 30 additional hours @ \$34.14 per hour, payable by timesheet payable through MHRB funding

Additional Hours for the 2024-2025 school year

Courtney Borgerding, Mental Health Therapist, up to 56 additional hours @ \$37.41 per hour, payable by timesheet

Jeff Conrad, Mental Health Therapist & Outreach Consultant, \$8,965.15 to be paid in 24 equal payments payable through CHRI grant funding

Jennifer Driver, School Based Mental Health Therapist, up to 80 additional hours @ \$47.79 per hour, payable by timesheet

Dawn Gruber, School Based Mental Health Therapist, up to 40 additional hours @ \$57.50 per hour, payable by timesheet

Jaime Hilling, School Based Mental Health Therapist, up to 56 additional hours @ \$45.64 per hour, payable by timesheet

Jennifer Instine, School-Based Mental Health Therapist, up to 56 additional hours @ \$36.43 per hour, payable by timesheet

Bess Johnson, School Based Mental Health Therapist, up to 60 additional hours @ \$45.64 per hour, payable by timesheet

Audrey Shirk Kessel, School Based Mental Health Therapist, up to 56 additional hours @ \$40.33 per hour, payable by timesheet

Kimberly Michaels, School Based Mental Health Therapist, up to 75 additional hours @ \$37.41 per hour, payable by timesheet

Julie Mitchell, School Based Mental Health Therapist, up to 80 additional hours @ \$58.58 per hour, payable by timesheet

Rachel Mitchell, School Based Mental Health Therapist, up to 80 additional hours @ \$47.79 per hour, payable by timesheet

Allison Mundy, School Based Mental Health Therapist, up to 40 additional hours @ \$32.53 per hour, payable by timesheet

Anke Pietsch, School Based Mental Health Therapist, up to 56 additional hours @ \$38.38 per hour, payable by timesheet

Peggy Roesser, School Based Mental Health Therapist, up to 80 additional hours @ \$59.84 per hour, payable by timesheet

Amy Selvage, School Based Mental Health Therapist, up to 80 additional hours @ \$44.56 per hour, payable by timesheet

Cassie Svisco, School Based Mental Health Therapist, up to 80 additional hours @ \$36.43 per hour, payable by timesheet

Laura Taylor, School Based Mental Health Therapist, up to 80 additional hours @ \$57.50 per hour, payable by timesheet

Samantha Vanderhoff, Mental Health Therapist & Outreach Consultant, \$8,368.52 to be paid in 24 equal payments payable through CHRI grant funding

Heidi Wade, School Based Mental Health Therapist, up to 80 additional hours @ \$47.79 per hour, payable by timesheet

Classified Staff

Devon Perry, Part time Custodian, starting June 10, to August 31, 2024, up to 15 hours per week, payable by timesheet @ hourly rate of \$19.23 per hour

Jeremy Hoberty, LC Aide, 1 year contract, 7 hours per day, 183 work days plus 9 holidays for a total of 192 days, Step 4 Non Degree, Classroom Aide Salary Schedule @ \$18.48 per hour for the 2024-25 school year, pending the issuance of Ohio State Board of Education Licensure and FBI/BCI background checks

Natalie Farley, LPN for Beavercreek City Schools, Associate Step 2, on the COTA/PTA Salary Schedule, @ \$30.47 per hour, by timesheet, up to 25 hours or more per week if approved by Beavercreek Supervisor for the 2024-2025 school year, assigned to the Beavercreek Preschool for the 2024-2025 school year

Marchelle Hopson, LPN for Beavercreek City Schools, Associate Step 8, on the COTA/PTA Salary Schedule, @ \$35.79 per hour, by timesheet, up to 25 hours or more per week if

approved by Beavercreek Supervisor for the 2024-2025 school year, assigned to Shaw Elementary for the 2024-2025 school year

Donna Ross, LPN for Beavercreek City Schools, Associate Step 4, on the COTA/PTA Salary Schedule, @ \$32.24 per hour, by timesheet, up to 25 hours or more per week if approved by Beavercreek Supervisor for the 2024-2025 school year, assigned to Shaw Elementary for the 2024-2025 school year

Additional Hours for the 2023-2024 School Year

Diane Bush, up to 15 hours, @ \$24.78 per hour, payable by timesheet, payable through ESSER grant funding

Bethany Finkbeiner, up to 16 hours, @ \$28.78 per hour, payable by timesheet

Substitute Staff

Rosemary Baggett - Pending Licensure Renewal

Alicia Bunn - Pending Licensure Renewal

Alison Corry

Tad Frei - Pending Licensure Renewal

Steven Harris

Ilyob Howard

Heather Livingston

Natalie Livingston

Melissa Martin - Pending Licensure Renewal

Zyon Olinger - Pending Licensure Renewal

Pennie Stouder - Pending Licensure Renewal

Heather Tabor - Pending Licensure Renewal

Kathryn Warling - Pending Licensure Renewal

Steve Marie Wildenhaus

2024-52

Moved by Mrs. Young, seconded by Mrs. Phipps that the Personnel Consent Items 1-7. be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

X. Resolutions

XI. Fairborn Digital Academy per Fairborn Digital Academy Board Approval

Erik Tritsch Incentive pay for Executive Director for \$5,000 for each 5% over 60% attendance based upon final attendance numbers for FY 2024-2025 to be paid no later July 2025

Brianna Vincent, Accountability Coach, resignation effective June 30, 2024

Kim Sherwood as EMIS Coordinator for \$34,698.52 for 200 days for FY 2024-25

Brooke Stanley at the rate of \$42.44 per hour not to exceed 29 hours per week for FY 2024-25

2024-53

Moved by Mrs. Lowstetter, seconded by Mrs. Young that the Fairborn Digital Academy Items 1-3. be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

XII. Mental Health Business Consent Agenda

Approve OMHAS Grant 2400883

Approve OMHAS Grant 2400168

Approve OMHAS Grant 2400165

Approve OMHAS Grant 2400152

2024-54

Moved by Mrs. Betz, seconded by Mrs. Phipps that the Business Consent Items 1-9. be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

XIII. Executive Session

A motion to enter into executive session for the purpose listed below.

WHEREAS, boards of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law," and

WHEREAS, "the minutes need only reflect the general subject matter of discussions in executive session;" and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below. NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

<input checked="" type="checkbox"/>	Personnel matters of a public employee or public official, pursuant to R.C. 121.22(G)(1)
<input type="checkbox"/>	Appointment of employee(s) (reemployment)
<input checked="" type="checkbox"/>	Promotion or compensation
<input type="checkbox"/>	Dismissal, discipline, or demotion of employee(s) or students (s)
<input type="checkbox"/>	Investigation of charges or complaints of employee(s) or students (s)
<input type="checkbox"/>	Consider the purchase of property or sale of property, pursuant to R.C. 121.22(G)(2)
<input type="checkbox"/>	Conference with an attorney to discuss pending or imminent court action, pursuant to R.C. 121.22(G)(3)
<input type="checkbox"/>	Preparing for, conducting, or reviewing negotiations or bargaining, pursuant to R.C. 121.22(G)(4)
<input type="checkbox"/>	Matters required to be kept confidential by federal or state law, pursuant to R.C. 121.22(G)(5)
<input type="checkbox"/>	Details related to security arrangements and emergency response where disclosure might jeopardize the security of the District, pursuant to R.C. 121.22(G)(6)

2024-56

Moved by Mr. Eppers seconded by Mrs. Young that the Board go into Executive Session at 11:15 AM to discuss matters as determined above.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

Following a discussion of personnel matters the Board returned to Regular Session at 12:12 PM.

XIV. Board Business Consent

- **District Reconciliations Refunds not to exceed:**
Cedar Cliff \$54,285.09
- **Amendment Salary Schedule to action approved by the Governing Board on April 11, 2024 to include additional titles:**
From COTA to Certified Occupational Therapy Assistant, Physical Therapy Assistant, Nurse, Interpreter Salary Schedule
- **Approve Shared Resource Center services contract for fiscal services for amounts not to exceed \$10,000.00**

Accounting	\$75.00 per hour
Payroll	\$110.00 per hour
Treasurer/Consultant	\$150.00 per hour
Executive Consultant	\$220.00 per hour

- Approve MVECA Service Agreement for Technology Coordinator Services for the FY25 school year, July 1, 2024 to June 30, 2025 in the amount of \$118,059.76
- Approve FY25 Instructional Support Services Elementary Contract with Fairborn City Schools
- Approve FY25 Instructional Support Services Secondary Contract with Fairborn City Schools
- Approve Ohio HS internship IT Agreement with SOCHE
- Approve Insurance Changes effective January 1, 2025

Health Insurance Increase of 8.0% Employee Share at 20% and Board Share at 80%

	Total Premium	Board Share	Employee Share
Family	\$2,276.34	\$1,821.07	\$455.27
Empl + Child	\$1,748.42	\$1,398.74	\$349.68
Single	\$945.19	\$756.16	\$189.04

Dental Insurance Increase of 0%

	Total Premium	Board Share	Employee Share
Family	\$115.17	\$92.14	\$23.03
Single	\$45.54	\$36.43	\$9.11

Vision Insurance Increase of 0%

	Total Premium	Board Share	Employee Share
Family	\$18.36	\$18.36	\$0.00
Single	\$7.89	\$7.89	\$0.00

- Approve Amanda Castro, Project Manager, up to 45 days at \$402.40 per day payable through timesheet invoice

2024-55

Moved by Mrs. Lowstetter, seconded by Mrs. Betz that the Business Consent Items be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

Mrs. Phipps had to leave at 12:20 PM

XV. Additions to the Agenda

Approve contract for Interim Treasurer, Kasey Mahaffey for 1 year August 1, 2024- July 31, 2025 and retroactive for the May 13, 2024- July 31, 2024 term.

Moved by Mrs. Betz, seconded by Mrs. Lowstetter that the Additions to the Agenda be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, abstain.

Motion carried.

XVI. Adjourn

There being no further business to come before the Board, Mr. Eppers adjourned the Meeting at 12:25 PM.

Attest



Erik Eppers, President



Kasey Mahaffey, Interim Treasurer

Upcoming Events

1. Regular Monthly Board Meetings - July 11, 2024 @ 9:30 a.m